

A Family Tree Summer Camp Parent Letter

2019

Dear Parents,

Welcome to A Family Tree Summer Camp! We have such a fun filled summer planned and are excited to have your children here to enjoy it with us. We just wanted to reiterate a few of our policies to make the summer go as smoothly as possible.

- Field Trips, Events and Special Guest- We have a huge selection of field trips planned and safety and fun are two priorities. Permission slips will be needed for all field trips, including field trips that are free. All field trips will require children to wear a field trip t-shirts. T- Shirts are available to be purchased. Please order & select size.

. Field trips Must be paid by Check, Money Order or Credit Card Only. Cash will not be accepted.
- **Pizza Fridays**-each Friday we will have the option of purchasing pizza! Pizza Day includes flavored water, pizza slice & an apple for \$4.00. (\$2.00 for each additional slice)
- **Permission Slip**- Field trips must be signed and returned with payment ***no later than 3 days before the field trip date***. We welcome parents as chaperones on any of our big trips. List of trips will be posted on your center parent board.
- **Swimming & Wading Pool**- Please send your child with a towel, bathing suit and swim shoes.no t-shirts are allowed in the pool. We try hard to keep your child's belongings together, to make it easier, ***please label everything your child brings*** to the center such as towels, lunch boxes, clothing etc. ***If your child cannot swim or is under 3 ft. tall they will need a life jacket during swim sessions in addition to the above items.***
- **Lunches**- Lunches are sent from home and ***No heat ups are allowed*** during the summer months. We will supply breakfast, am & pm snacks and beverages. A thermos may be used to keep meals warm.
- **Outdoors**- ***Please send your child in with sunblock already applied*** and send a labeled sunblock with insect repellent into the center with them so we can reapply throughout the day. We prefer that your child wear sneakers to camp but any closed toe shoe is acceptable.
At no time are sandals, flip flops etc. allowed.
- **Lockers**- ***Lockers are to be cleaned out every Friday*** and please check the lost and found every Friday. Any items found that cannot be identified will be placed in the lost and found bucket and are removed every Friday.

- **Tuition Payments-** Tuition payments are always due on Mondays or on the first day that your child attends. If your payment is not in by Wednesday, there will be a \$10.00 late fee applied to your bill. Payments that are outstanding for more than two weeks and a payment plan has not been put in place, your child will not be allowed to attend until such time that your balance is paid in full. ***Tuition is based on your child's registration, (ex. If you signed your child up for 5 days then you are responsible for payment of 5 days regardless of days not attended).***
- **Registration Fees-** Summer camp registration fee of \$50.00 for the first child and \$25.00 each additional child so child/ren will be able to join us for summer camp. If you have already paid summer camp registration, we thank you. Completed summer form and ***registration fee are due April 30th for existing customers. May 1st registration will be opened to the public. Space is limited.***
- **Medication and Special Needs-**If your child has any allergies, takes medication or has any other medical requirements please be sure to see the director before dropping your child off at camp. All medication must come to the center in a prescription bottle with the name of the medication dosage and time needed. In addition, medication slips must be completed by a pediatrician before medication of any kind can be given. If your child has behavioral challenges, please ask the director.
- **Games, Toys & Electronic Devices-** We ask that you keep toys, games & electronic devices from home at home. We cannot secure internet access. During the summer month, it is difficult to keep an eye on these items while tending to your child's needs. We are also aware that many of today's toys are very expensive and we would not want anything to happen to them. ***If your child should bring in such a toy and it is damaged or lost the center is not responsible for repair or replacement. We thank you for your understanding and support.***
- **Summer Camp Theme Weeks:** Safari, Jurassic Park, Old McDonald had a Farm, Things with Wings, Swinging in the Trees, I spy, All about Pets, Deep Blue Sea, Tropical Rainforest, Creepy Critters and Crawlers
- **Our Rates-** A Family Tree has not changed our summer camp rate in the past 3 years and will continue to provide quality programming at the most affordable rates possible. The 2019 summer camp rate for full time is \$165.00 per week. ***You are responsible to pay the full amount of child care that you are enrolled for regardless if your child is out a day. Drop in rate is only available for students who are not enrolled on a weekly basis.*** This is not a new policy but one that is broken and we felt it is necessary to make sure that parents understood the child care tuition fees.

We wanted to thank our loyal customers, it's a privilege caring for your children and all of you who have been so kind to refer friends and family. We currently have very limited space, if you have a referral for summer please tell them to visit the center by April 31st to secure a space.

Thank you, The Staff of A Family Tree