

Quick Tips for COVID 19 Phase One Opening for Child Care

Family Tree School Age Program

Dear Parents,

Operation Hours

Admissions will start at 7:30am and will run until 9:00am. The program will close promptly at 5:00pm as we are then required to complete our CDC cleaning checklist and NO CHILDREN are allowed to be in the building during this time. The new operation hours are for Phase One. We will keep you updated as the state loosens up restrictions on staffing and we will be able to extend back to our original operation hours in the future.

Food

- Family Tree will not be serving breakfast, am or pm snacks for the first phase, so please be sure your child eats breakfast before arriving at the center. Parents, please pack your child a lunch and two small snacks for am and pm snack time.
- As with all summers, we do not offer heat up meals as children often eat outside at the picnic tables. If you need to keep food hot, we recommend you send your child's food in a thermos. We do offer access to our refrigerator for items that must be kept cold.
- Please send your child's lunch in a disposable bag such as a brown paper bag or plastic bag. All items will be returned nightly in a new disposable bag.
- Please Note: Family Tree is a peanut free school

On Site Events

- Unfortunately, during the first two phases and until the end of summer camp, we will not be able to do off site field trips. However, we have planned many on site events for our students to make sure they have as much fun as possible, while being safe. We will be hosting pizza parties, ice cream parties, stuffed animal workshops, visiting food trucks, Konica Ice truck, On- Site Mini Golf, giant outdoor Jenga and Connect Four, Cotton Candy Day, Obstacle Courses, Water slides, bounce houses, line dancing class and so much more.
- Some events are free and some may cost a small additional fee. We will be posting all events on Facebook, Lifecubby and we will send home a list of all events and activities.

Water Play

- Water Play- We will still have water play until the pool opens, this includes the water slide, water races, water balloon toss and playing in the sprinklers so children should start to bring a bathing suit to for water play starting June 15th.
- All children must have a labeled bottle of spray sunblock to be kept at the program. Please apply before your child attends the program and we will help your child reapply in the afternoon.

Drop off

- Children's temp will be taken at the door before entry into the building.
- The COVID Health Form must be completed EACH day before the child is brought to the door to be temped. Please make sure you have signed the form every day. No child can be admitted without that form, there are no exceptions.
- Parents must wait with their child until the child is cleared by the door person to ensure that all paperwork and health checks are in place.
- No child can attend the program with a temp of 100 degrees or over.
- If you're child has diagnosed allergies please supply a physician's note that will be attached to your child's health form for the state records during our inspections.
- Please call the center when you are coming to pick up your child so we have enough time to gather your child's belongs and have them wash up before going home.

Payments and Copays

- Payment for childcare must be made every Monday at **drop off**, there are no exceptions.
- All customers must have a zero account balance as we are working at 30% capacity and have to collect payment for our services weekly.

Lifecubby

- Now more than ever it is extremely important to keep the lines of communication open. Please make sure you use your child's Lifecubby. This will allow you to communicate with your child's teacher and update you on what is going on at the program. If you are not connected and need help please let Miss Sally or Miss Paula know and they will help you. This will be our primary way to communicate with parents.

Items from home

- All items from home should be left at home to reduce the risk of exposure to additional germs, COVID and other Non COVID related. Children are provide lockers for swimsuits, towels and a disposable bagged lunch. No other items should be in the child's locker. Chrome Books will be kept in the office as previously mentioned.
- Your child will need two complete changes of clothing, please keep in mind we are heading into warmer weather. All of your child's clothing must be able to fit in a shoebox size plastic container with the lid closed. The center will supply the plastic container with lid to keep all items safe and avoid any cross contamination.
- Your child should only have a crib sheet for their cart and a small light top sheet as all bedding will also be placed in a separate shoe box container with a lid. Bedding will be sent home every Friday or the last day of the week your child attends. Please do not send in any back packs etc. Please send in the change of clothing in a labeled plastic bag, your child's teacher will put your child's items into an enclosed shoebox. All extra items that have been left at the center before we closed will be sent home with your child on the first day back to the center at pick up time.
- As always please make sure your child has enough diapers, wipes, bottles, formula and milk needed for the week. Your child's teacher will let you know at the end of the week what additional supplies will be needed for the upcoming week on Friday or the last day your child attends.